

## **Transcript Request Form**

Key West High School 2100 Flagler Ave. Key West, Florida 33040 Principal
Amber Archer Acevedo
Assistant Principal
Dave Perkins
Assistant Principal
Tara Whitehead
Assistant Principal
Rebecca Palomino

By filing this I am authorizing MCSD to release my records.

**NOTE**: A \$5.00 fee will be required <u>for Alumni requests</u>. Cash, Check or Money Order is accepted. You can walk in with payment or mail it. If you choose to mail in Cash, a Check or Money Order, please make it out to:

Key West High School Transcript Services 2100 Flagler Ave. Key West, Florida 33040

**NOTE**: Requests made by <u>current students</u> or graduating students are free but must be picked up in person for Hard Copy requests.

	Electronic Copy (only FL public Colleges/Univ):		Hard Copy (Out of state school):	Fa	x	
*N	ame: (at the time you attended KW	/HS)				
*Date of Birth:					Fax Number	
*Last 4 numbers of SSN					Name of College/University	
*G	raduate Year				Street Address	
					City, State Zip code	